

Universität Mannheim · Akademisches Auslandsamt · 68131 Mannheim

Ching Sum TANG  
Room 11, F/3, Block I,  
43 Tung Tau Wan Rd, Stanley  
HK-N/A Hong Kong  
Hongkong

Application number  
50212792

08/05/2017

## Letter of Admission

Dear Ms. TANG,

You are hereby accepted as an exchange student to the field of study

### **Business Administration**

at the University of Mannheim for the Fall semester 2017.

The Fall Semester officially lasts from 1 August until 31 January. The Spring Semester officially lasts from 1 February until 31 July.

For enrollment, please meet the team of the International Office at the Express Service of the University of Mannheim (located at L1,1, Entrance A) in the time period of **24 August to 1 September 2017**.

For enrollment, please bring the following documents:

- a) Proof of health insurance coverage
- b) Visa for study purposes (if required)

If you have previously been enrolled as a student at a German university, you must also provide the disenrollment document of that university when you come to enrollment.

We would like to emphasize that the membership and coverage of a German health insurance company only begins on the day of enrollment, not earlier.

This letter of admission is considered as a valid certificate for official and legal areas. It is automatically generated and valid without signature or official seal.

With kind regards,  
p.p. Gabriele Vath